



Job Posting – School Chaplain

The administration of **Greaves Adventist Academy**, in collaboration with the **Quebec Conference**, is currently seeking to fill a **part-time School Chaplain** position, available **as soon as possible**.

Roles and Responsibilities

The roles and responsibilities of the person occupying the position of Chaplain include, but are not limited to, the following:

- Leading staff and student worship services, including preaching and/or inviting guest speakers
- Organizing quarterly **Weeks of Prayer**
- Organizing and conducting **Bible studies** with students and parents
- Working in collaboration with local pastors to organize **Sabbath services** involving students, when feasible
- Providing pastoral care and spiritual guidance to students, particularly regarding values and ethical matters
- Supporting students and staff in creating an environment that promotes the **physical, emotional, social, and intellectual development and well-being** of all students
- Supporting students and staff to create an environment of cooperation and mutual respect and promoting an understanding of diversity within the range of cultures.
- Providing support to children, youth, and their families to address social and emotional needs, including making appropriate referrals when necessary
- Supporting teachers in identifying and developing educational, social, and emotional programs for children and youth who are vulnerable or at risk
- Cooperating in establishing connections with community organizations, government agencies, hospitals, specialized programs, and other allied health and support professionals
- Working collaboratively with the music and choir teacher to further develop the musical program that enhances the school's spiritual activities and services
- Supporting and encouraging the student association in organizing spiritual programs and promoting a Christian environment
- Meeting regularly with school administration to discuss student well-being, upcoming services, and chaplaincy-related activities, and providing activity reports as required

Overall, the person occupying the position of Chaplain provides **spiritual leadership** for the school and contributes to all activities and initiatives aimed at enriching the spiritual life of the school community.



Essential Requirements

- Demonstrated experience working with youth
- Ability to work independently as well as collaboratively within a team
- Strong communication and organizational skills
- Demonstrated awareness of issues affecting youth in the local community
- Networking and relationship-building skills
- Experience in community development
- Computer literacy (basic computer skills)

Experience working as a Chaplain is considered an asset.

Experience and Profile Sought

The ideal candidate holds a **bachelor's degree**, with a specialization in **Theology or Religious Studies**. Professional experience as a **Chaplain or Bible teacher** is considered a significant asset.

The candidate must be an **active member of the Seventh-day Adventist Church** and demonstrate a clear commitment to its mission and values.

We are seeking a person who is passionate about working with young people and committed to guiding and mentoring them in their spiritual journey. The ideal candidate serves as a **role model and mentor** for students, both through teaching and personal example.

Compensation will be determined based on experience and qualifications.

How to Apply

Interested candidates are invited to submit their **résumé** to the following address:
emploi@sdaqc.org, no later than February 4 , 2026.

Please note that **only candidates who hold a valid work permit for Canada will be considered, and only those selected for an interview will be contacted.**

We thank you for sharing this job posting with anyone who may be interested.

Human Resources Department
Seventh-day Adventist Church – Quebec Conference